



Polk County, Texas

ORDER

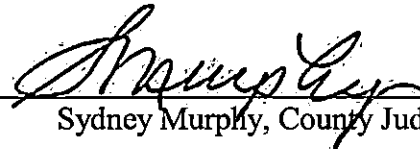
OF THE POLK COUNTY COMMISSIONERS COURT

Designating Surplus/Salvage Property and Disposition thereof

WHEREAS, in a regular meeting of the Polk County Commissioners Court held November 14, 2023 certain item/s as listed on Asset Management Forms attached hereto as Exhibit "A" were determined to be surplus/salvage property as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151;

THEREFORE, the aforementioned item/s listed on Exhibit "A" of this Order are hereby designated as Surplus/Salvage Property of the County and shall be disposed of in a Public Auction to be held online by the County's contracted auctioneer and administered by the County Auditor;

BE IT FURTHER ORDERED, that any or all of the property listed on Exhibit "A" of this Order may be destroyed as worthless if the County undertakes to sell that property (by public auction) and is unable to do so because no bids are made or the property is unclaimed by a successful bidder for a period of thirty (30) days following the close of the auction. In this instance, the Auditor shall properly note such disposition for each item so destroyed.



Sydney Murphy, County Judge

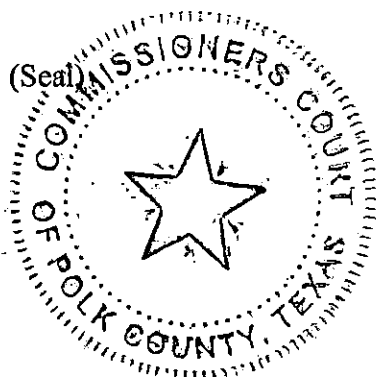
CERTIFICATE OF THE COUNTY CLERK

The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on November 14, 2023.

IN WITNESS WHEREOF, I have affixed my signature and the official seal of the Polk County Commissioners Court.



Schelana Hock, County Clerk
Polk County, Texas



Polk County Asset Management Form

Type of Transaction (check one)

Transfer
Surplus/Salvage
Waste

x

Date of Transaction

Inventory Items

Description of Equipment	Serial Number
Book Ends	N/A
desk top work station	N/A

Transferring/Selling Dept.

Dept. Head Signature

Shamply

Receiving Department

Dept. Head Signature

Jamie Richardson

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

Type of Transaction (check one)

Transfer
Surplus/Salvage
Waste

Date of Transaction: 11/3/2023

Inventory Items

Description of Equipment	Serial Number
Huebsch Dryer (gas)	Model # HT075NMTF6G1W02 Serial # 0402013731
Huebsch Dryer (gas)	Model # HT075NMTF6G1W02 Serial # 0505016192
Image Washer	Model # HE603224ANNABA
Image Washer	001124

Transferring/Selling Dept.: Jail

Dept. Head Signature: 

Receiving Department:

Dept. Head Signature:

Disposition Of Asset If Surplused Or Salvaged:

Polk County

Asset Management Form

Type of Transaction (check one)

Transfer
Surplus/Salvage
Waste

8

Date of Transaction

Inventory Items

Description of Equipment	Serial Number
HP Compaq	2UA330092R
HP ProDesk	MXL45123YM
HP Compaq	MXL1291VXP
VIOTEK 31.5" curved Monitor	INNB32CW200700829
2 Book Shelves	
1 Desk Drawers	
1 file cart	
1 foldable Movable Desk	

Transferring/Selling Dept.

County Clerk

Dept. Head Signature

Seton

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

Type of Request (check one):

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Request:

NOV 7, 23

Inventory Items	Description of Equipment	Serial Number/VIN	County Asset Number
	office chair	—	—

Transferring/Selling Dept:

Auditors office

Dept Head Signature:

[Signature]

Receiving Department:

Dept Head Signature:

Notes:

Polk County Asset Management Form

Type of Request (check one):

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Request:

11-8-23

Inventory Items	Description of Equipment	Serial Number/VIN	County Asset Number
	Battery Back-up		
		BB0435003121	

Transferring/Selling Dept:

Auditor's

Dept Head Signature:

[Signature]

Receiving Department:

Dept Head Signature:

Notes: